

# Lodging a Submission/Objection to a Planning Permit

*opportunity » growth » lifestyle*

The way people use and develop their properties can have an effect on surrounding residents and the wider community as a whole. This is why the planning permit process is in place and why all people have the opportunity to comment on a planning permit application before a decision is made.

**Why should I comment?** - It is a good idea to have a look at the proposal to assess whether it may have an effect on the enjoyment of your property. Think about how the proposed changes will affect you personally.

## **Please note:**

- Certain types of applications are exempt from public notification depending on the planning controls that apply to a particular site
- A submission of support or an objection is a public document and copies may be made available to other parties, including the applicant, Councilors and the Victorian Civil and Administrative Tribunal (VCAT).

## How to respond to an Application?

### **Support**

If you are happy with the proposal, you do not need to take any action. However, you can make a submission to Council in support of the application if you wish.

To lodge a submission in support you need to either complete an Objection to Planning Permit Application Form.

### **OR**

Write a letter, or email which includes your name, address, telephone and fax numbers, planning application number, address of the property in question and a statement of support of the proposal.

### **Object**

If you have a reasonable concern about the proposal and wish to object, you must lodge an objection with Council in writing in order for your concern to be considered before a decision is made.


Objections can be lodged with Council any time up to when it makes a decision, however objections are usually lodged during the 14-day advertising period.

To lodge an objection you need to either:

- Complete an Objection to Planning Permit Application Form or make a Submission to a Planning Application

### **OR**

Write a letter, or email which includes your name, address, telephone and fax numbers, planning application number, address of the property in question and a statement of how the proposal may affect you.



You may also include suggestions for changes, which could overcome your concerns. It is important to make sure that your objection specifically addresses the proposal and describes how you will be affected.

When Council has received your objection you will be sent a confirmation letter or email so you can be sure that your objection has been included. Council may invite you to a consultation meeting to discuss your concerns directly with the applicant.

*For further information Contact Town Planning Department on (03) 9784 1733 or 1300 322 322 or via e-mail [correspondence@frankston.vic.gov.au](mailto:correspondence@frankston.vic.gov.au)*